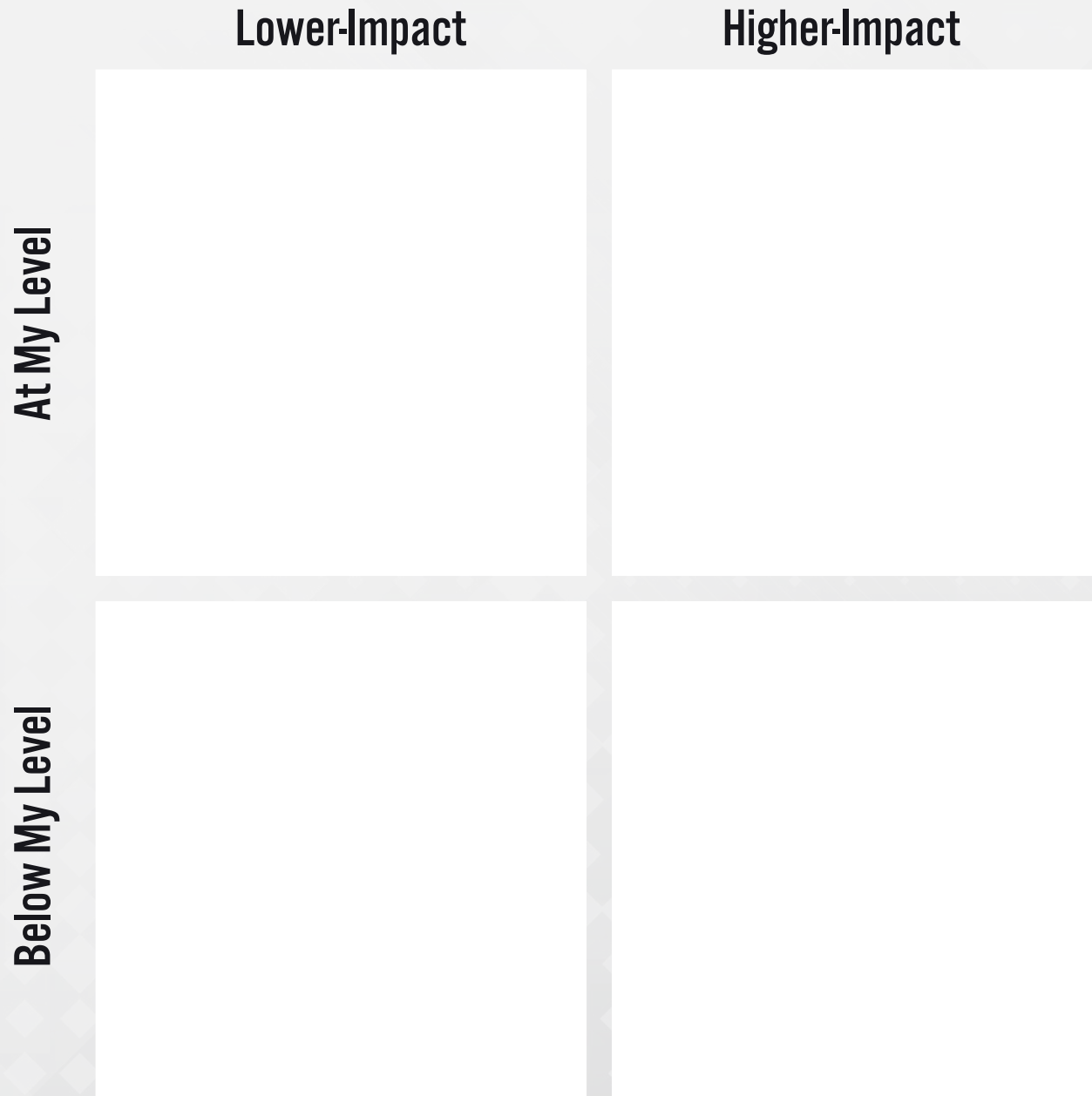


DELEGATION MODEL



HOW TO USE:

1. Time Scan (7–14 Days):

List the tasks that took most of your time.

2. Map:

Place each task in the box based on

(a) its impact on the firm and

(b) the level of expertise required (Assoc/Manager/Partner/etc).

3. Take the right action (see next page):

Do, Delegate, or Delete.

TAKE THE RIGHT ACTION:

	Lower-Impact	Higher-Impact
At My Level	DO	DO FIRST
Below My Level	DELEGATE OR DELETE	DELEGATE FIRST

SEE HOW WE'RE HELPING FIRM LEADERS DO MORE 'UNCOMFORTABLE WORK':



ADDICTIVE
LEADERSHIP™